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
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March 7, 2011

TO: Each Supervisor

FROM:  Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

**SUBJECT: NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO EXECUTE
AN AGREEMENT FOR THE EMERGENCY PREPAREDNESS AND
RESPONSE PROGRAM**

This is to inform you that I am exercising the delegated authority approved by your Board on July 13, 2010, which permits the Department of Public Health (DPH) to enter into agreements related to public health emergency preparedness and response to public health threats and/or emergencies with the contract maximum obligations not to exceed \$500,000 per service agreement, not to exceed a twelve-month term, 100 percent funded by the Centers for Disease Control and Prevention (CDC), subject to review and approval by County Counsel and the Chief Executive Office (CEO), and notification to your Board.

In 2009, the World Health Organization (WHO) declared the first influenza pandemic in over 40 years. Congress appropriated funds to the Public Health Emergency Response (PHER) program for state and local pandemic response.

On August 10, 2010, WHO declared that the world had entered the post-H1N1 influenza pandemic period. Based on previous pandemics, H1N1 is expected to cause local outbreaks throughout the world.

On August 26, 2010, the CDC notified PHER grantees of an 11-month extension, in addition to a prior 30-day extension (12 months total) for all PHER funds through July 30, 2011 to continue reasonable and allocable PHER activities, and to initiate new activities to improve pandemic preparedness by implementing improvements based on departmental evaluation of response activities.

On November 5, 2010, DPH provided a plan to your Board outlining how the carryover PHER funding will be used. The plan included the execution of sole source agreements with the Los Angeles County Office of Education (LACOE) and other entities, companies, and/or corporation.

Using this delegated authority, I will execute a sole source agreement with LACOE, at a total proposed cost of \$50,000, funded by the CDC PHER funds Notice of Award Number 1H75TP000350-01 Extension 09-10 for federal fiscal year 2010-11, effective upon execution by the parties through July 30, 2011. LACOE was selected based upon their strong experience and background communicating and coordinating with numerous public school districts in Los Angeles County.

Honorable Board of Supervisors
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As stated in the November 5, 2010 PHER Extension Summary, LACOE, as one of the key partners of DPH, will assist DPH in implementing a pilot project to improve the pandemic and emergency preparedness of Los Angeles County public schools.

LACOE is a public agency that serves as an intermediate organization between local school districts and the California Department of Education. It is one of the largest education agencies of its kind in the nation and provides programs and services for teachers, administrators, and parents at 80 school districts in Los Angeles County, which has more than two million preschool and school-age students. LACOE is responsible for overseeing the disparate school districts and serves as a conduit and communication resource. In its role, LACOE is the only agency in the County that maintains an ongoing connection with local school district nurses and health administrators. Additionally, LACOE's experience in working within this complex school system makes it an ideal partner with DPH in the rapid delivery of vaccine to children who are the most vulnerable to influenza.

Under this agreement, LACOE will develop and coordinate a school-based vaccination plan to respond effectively to pandemics and other emergencies in schools. The development of a school-based vaccination plan will maximize the vaccine distribution process to efficiently and effectively reach underserved and under-immunized students in Los Angeles County.

County Counsel has reviewed and approved the agreement as to form. County Counsel and the CEO have reviewed and approved this delegated authority action.

Attachment A is the Sole Source Checklist which has been approved and signed by the CEO.

If you have any questions or require additional information, please let me know.

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Attachment

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors